



Haz-Zabbar Local Council

**Annual Budget
For
Financial Year
2015**

Table of Contents

Overview and Summary	<i>Page 3</i>
Budgeted Statement of Income and Expenditure	<i>Page 4</i>
Budgeted Statement of Affairs	<i>Page 5</i>
Cash Budget	<i>Page 6</i>
Detailed Estimates Of Income	<i>Page 7</i>
Detailed Estimates Of Expenditure	<i>Page 8</i>
Detailed Estimates Of Statement of Affairs	<i>Page 10</i>
Depreciation of Property, Plant and Equipment	<i>Page 11</i>

Overview and Summary

The Haż-Zabbar Local Council hereby presents its Annual Budget for the Financial Year 2015 that is based on the contractual obligations at the time of drawing up the estimates of both income and expenditure, as well as those obligations that can presently be foreseen to arise within the current year.

For the current year the Council has based its primary income flow on the Central Government's allocation of € 729,099. The expenditure items, based on the current commitments of the Council are principally, the payroll costs at €163,730, operations and maintenance costs at €494,000 and administration and other costs at €42,150. Other expenditure costs include €115,822 of depreciation that is not in itself a cash outlay.

The Capital Projects that the Council is planning to conclude are expected to amount to €243,500 and shall include resurfacing of Triq il-Ġnien. The Council will also embark on the renovation of Ġnien il-Kunsill. In order to achieve the mentioned programmes the Council has already secured the amount of €100,000 by way of a financial grant available under the UIF.

Budgeted Statement of Income and Expenditure

DESCRIPTION

BUDGET Jan-Dec 2014 €	FORECAST Jan-Dec 2014 €	BUDGET Jan-Dec 2015 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
--------------------------------	----------------------------------	--------------------------------	--------------------------	--------------------------

Income

Funds received from Central Government (1)	722,009	762,231	747,229	25,220	(15,002)
Income raised from Bye-Laws (2)	10,000	9,483	9,500	(500)	17
Income raised from LES (3)	10,700	7,939	11,700	1,000	3,761
Investment Income (4)	600	1,226	600	-	(626)
Other Income (5)	2,000	2,489	1,500	(500)	(989)
TOTAL	745,309	783,368	770,529	25,220	(12,839)

Expenditure

Personal Emoluments (6)	157,430	123,506	163,730	6,300	40,224
Operations and Maintenance (7)	483,700	470,047	494,000	10,300	23,953
Administration (8)	48,150	31,396	42,150	(6,000)	10,754
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	115,822	54,341	115,822	-	61,481
TOTAL	805,102	679,290	815,702	10,600	136,412

Surplus / Deficit

(59,793)	104,077	(45,173)	14,620	(149,250)
-----------------	----------------	-----------------	---------------	------------------

Budgeted Statement of Affairs

DESCRIPTION	BUDGET as at 31 Dec 2014 €	FORECAST as at 31 Dec 2014 €	BUDGET as at 31 Dec 2015 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
Non-current Assets					
Property, Plant and Equipment (16)	1,175,528	973,326	1,198,524	22,996	225,198
Current Assets					
Inventories (11)	13,000	12,676	13,000	-	324
Receivables (12)	235,500	144,064	235,500	-	91,436
Cash and Cash Equivalents (13)	163,462	360,536	163,462	-	(197,074)
Total Current Assets	411,962	517,276	411,962	-	(105,314)
Current Liabilities (14)					
Payables	465,000	547,953	465,000	-	(82,953)
Current portion of Long-Term Borrowings	-	-	-	-	-
Total Current Liabilities	465,000	547,953	465,000	-	(82,953)
Net Current Assets	(53,038)	(30,677)	(53,038)	-	(22,361)
Non-current liabilities (15)	-	-	-	-	-
Net Assets	1,122,490	942,649	1,145,486	22,996	202,837
Reserves					
Retained Funds	1,057,184	1,116,977	1,071,804	14,620	(45,173)

Financial Situation Indicator

DESCRIPTION	BUDGET as at 31 Dec 2014 €	FORECAST as at 31 Dec 2014 €	BUDGET as at 31 Dec 2015 €
Current Assets	411,962	517,276	411,962
Current Liabilities	465,000	547,953	465,000
Total Long Term Liabilities	-	-	-
Commitments approved by Ministry	-	-	-
	(53,038)	(30,677)	(53,038)
Government Allocation	722,009	762,231	747,229
FSI	-7.35%	-4.02%	-7.10%

Cash Budget

	QTR 1	QTR 2	QTR 3	QTR 4	
DESCRIPTION	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	TOTAL
	2015	2015	2015	2015	2015
	€	€	€	€	€
Cash Inflows					
Government cash inflows	184,575	227,775	182,275	182,275	776,899
Cash flows from Bye-Laws & L.N fees	2,375	2,375	2,375	2,375	9,500
Local Enforcement cash flows	2,925	2,925	2,925	2,925	11,700
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	600	600
	-	-	-	600	600
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds		-	-	-	-
Cash received from Twinning	-	-	-		-
Cash from Community Services					-
Other Cash Inflows	375	375	375	375	1,500
TOTAL Inflows	190,250	233,450	187,950	188,550	800,199
Cash Outflows					
Personal Emoluments	31,070	43,945	31,070	51,345	157,430
Operations & Maintenance	123,500	123,500	123,500	123,500	494,000
Administration	10,538	10,538	10,538	10,538	42,150
Finance	-	-	-	-	-
Capital					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements					-
Special programmes	12,539	76,039	150,387	1,250	240,215
Equipment					-
	12,539	76,039	150,387	1,250	240,215
Cash outflows re EU projects	-	-	-	-	-
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
	-	-	-	-	-
TOTAL Outflows	177,647	254,022	315,495	186,633	933,795
SURPLUS / (DEFICIT)	12,603	(20,572)	(127,545)	1,917	(133,596)
Brought forward (Bank /Cash Bal.)	316,978	329,581	309,010	181,465	316,978
Carry forward	329,581	309,010	181,465	183,382	183,382

Detailed Estimates of Income

DESCRIPTION

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET Jan-Dec 2014	ACTUAL Jan-Sept 2014	FORECAST Oct-Dec 2014	TOTAL Jan-Dec 2014	BUDGET Jan-Dec 2015	VARIANCE Bud-Bud	VARIANCE Bud-Act
€	€	€	€	€	€	€

Income

1 Funds received form Cental Government:

0001 In terms of section 55 CAP 363
0002-0004 In terms of section 58 CAP 363
0005-0019 Other Income

703,879	527,708	176,173	703,881	729,099	25,220	25,218
-	48,907	3,600	52,507	-	-	(52,507)
18,130	35,266	(29,423)	5,843	18,130	-	12,287
722,009	611,881	150,350	762,231	747,229	25,220	(15,002)

2 Bye-Laws & Legal Fees

0021-0025 Community Services
0026-0035 Income from Permits

400	351	155	506	500	100	(6)
9,600	7,902	1,075	8,977	9,000	(600)	23
10,000	8,253	1,230	9,483	9,500	(500)	17

3 Local Enforcement Income

0036-0037 Contraventions
0038-0050 Les Administrative Charges

3,200	1,712	(2,400)	- 688	3,200	-	3,888
7,500	5,812	2,815	8,627	8,500	1,000	(127)
10,700	7,525	415	7,939	11,700	1,000	3,761

4 Investment Income

0091-0095 Bank interest
0096-0099 Income received from Government Securities

600	(39)	1,265	1,226	600	-	(626)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
600	(39)	1,265	1,226	600	-	(626)

5 0056-0065 Sponsorships
0066-0069 Documents & Information
0070-0075 EU Funds
0076-0080 Twinning
0081-0089 Insurance Claims
0100-0109 General Income
0110-0119 Donations
0120-0129 Contributions
Refund of expenses

-	264	-	264	-	-	(264)
2,000	2,064	161	2,225	1,500	(500)	(725)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
2,000	2,328	161	2,489	1,500	(500)	(989)

Total

745,309	629,947	153,421	783,368	770,529	25,220	(12,839)
----------------	----------------	----------------	----------------	----------------	---------------	-----------------

Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2014	2014	2014	2014	2015	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
6 Personal Emoluments							
1100-1101 Mayor & Councillor's Allowance	25,600	13,730	10,913	24,643	25,600	-	957
1200 Employees' Salaries & Wages	105,000	61,450	18,220	79,670	110,000	5,000	30,330
1300 Bonuses	1,340	1,638	473	2,110	1,340	-	(770)
1400 Income Supplements	8,890	-	5,847	5,847	8,890	-	3,043
1500 Social Security Contributions	9,700	6,074	1,303	7,376	11,000	1,300	3,624
1600 Allowances	1,900	1,224	408	1,632	1,900	-	268
1700 Overtime	5,000	1,675	552	2,227	5,000	-	2,773
	157,430	85,790	37,716	123,506	163,730	6,300	40,224
7 Operations and Maintenance							
2100-2149 Public Utilities	5,000	-	-	-	5,000	-	5,000
2200-2259 Materials & Supplies	2,000	706	395	1,100	2,500	500	1,400
2300-2399 Repairs & Upkeep	50,000	30,273	94,553	124,827	100,000	50,000	(24,827)
2400-2449 Rent	1,000	-	-	-	1,000	-	1,000
3066 Street Lighting	20,000	5,139	5,482	10,621	15,000	(5,000)	4,379
3020 Lease of Equipment	100	-	-	-	100	-	100
3030 Insurance	3,000	2,253	511	2,763	4,000	1,000	1,237
3035 Bank Charges	500	218	65	283	500	-	217
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	700	285	(285)	-	700	-	700
3041 Refuse Collection	200,000	123,663	49,237	172,900	155,000	(45,000)	(17,900)
3042 Bulky Refuse Collection	26,000	4,585	10,940	15,525	26,000	-	10,475
3043 Bins on wheels	-	-	-	-	-	-	-
3044 Bring in sites	500	300	405	705	500	-	(205)
3050-3051 Road & Street Cleaning	62,000	43,665	13,195	56,859	55,000	(7,000)	(1,859)
3052 Cleaning & Maintenance of Non-Urban Areas	5,700	3,610	451	4,061	5,700	-	1,639
3053 Cleaning of Public Conveniences	20,000	8,770	4,370	13,140	30,000	10,000	16,860
3055 Cleaning of Council Premises	3,600	1,964	673	2,636	3,000	(600)	364
3060 Other Contractual Services	4,000	2,020	776	2,796	3,000	(1,000)	204
3061 Cleaning & Maintenance of Parks & Gardens	6,000	3,406	1,379	4,785	5,000	(1,000)	215
3062 Cleaning & Maintenance of Soft Areas	20,000	13,371	4,457	17,828	20,000	-	2,172
3063 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3064 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3070-3090 Consultation Fees	-	-	-	-	-	-	-
3100-3139 Contract & Project Management	1,500	-	4,605	4,605	1,500	-	(3,105)
3300-3379 Hospitality	40,000	1,114	138	1,252	49,000	9,000	47,748
3380-3389 Community	100	18,220	13,135	31,355	1,500	1,400	(29,855)
3390-3394 Donations	-	-	-	-	-	-	-
3600-3694 Local Enforcement Expenses	2,000	1,511	494	2,005	2,000	-	(5)
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	10,000	-	-	-	8,000	(2,000)	8,000
	483,700	265,072	204,975	470,047	494,000	10,300	23,953

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec 2014	ACTUAL Jan-Sept 2014	FORECAST Oct-Dec 2014	TOTAL Jan-Dec 2014	BUDGET Jan-Dec 2015	VARIANCE Bud-Bud	VARIANCE Bud-Act
	€	€	€	€	€	€	€
8 Administration & Other Expenditure							
2150-2199 Office Utilities	10,000	3,517	5,120	8,637	10,000	-	1,363
2260-2299 Office Materials & Supplies	1,000	-	-	-	1,000	-	1,000
2450-2499 Office Rent	1,000	-	-	-	1,000	-	1,000
2500-2599 National & International Memberships	400	137	250	387	400	-	13
2600-2699 Office Services	7,000	2,278	1,214	3,492	6,000	(1,000)	2,508
2700-2799 Transport	5,000	1,816	991	2,807	3,000	(2,000)	193
2800-2899 Travel	3,000	-	-	-	3,500	500	3,500
2900-2999 Information Services	6,000	3,988	2,383	6,371	7,000	1,000	629
3140-3199 Professional Services	12,500	4,565	4,605	9,170	10,000	(2,500)	830
3200-3299 Training	2,000	-	-	-	-	(2,000)	-
3345 Office Hospitality	-	-	-	-	-	-	-
3400-3499 Incidental Expenses	250	454	78	532	250	-	(282)
	-	-	-	-	-	-	-
	48,150	16,755	14,641	31,396	42,150	(6,000)	10,754
9 Finance Costs							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
# Other Expenditure							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	1,665	1,665	-	-	(1,665)
3695 Increase/(Decrease) in allowance for bad debts	-	31,676	(79,951)	(48,275)	-	-	48,275
8000-8099 Depreciation	115,822	49,131	51,820	100,951	115,822	-	14,871
	115,822	80,807	(26,466)	54,341	115,822	-	61,481
Total	805,102	448,424	230,866	679,290	815,702	10,600	136,412

Detailed Estimates of Statement Of Affairs

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET Jan-Dec 2014 €	ACTUAL as at 30-Sep 2014 €	FORECAST changes from 30 Sep-31 Dec 2014 €	TOTAL as at 31-Dec 2014 €	BUDGET Jan-Dec 2015 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
# Inventory							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	-	-	-	-	-	-	-
Books	13,000	13,178	(502)	12,676	13,000	-	324
	13,000	13,178	(502)	12,676	13,000	-	324
# Receivables							
0201-0209 Receivables	200,000	51,556	723	52,279	200,000	-	147,721
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	5,000	1,667	3,660	5,327	5,000	-	(327)
Government Grants	30,500	53,658	32,800	86,458	30,500	-	(55,958)
	235,500	106,881	37,183	144,064	235,500	-	91,436
# Cash & Equivalents							
5001-5099 Bank & Cash Balances	163,462	399,436	(38,900)	360,536	163,462	-	(197,074)
	163,462	399,436	(38,900)	360,536	163,462	-	(197,074)
# Payables							
4000 Payables	220,000	146,724	129,565	276,289	220,000	-	(56,289)
4100 Accruals	40,000	34,811	2,698	37,509	40,000	-	2,491
4150 Deferred Income	200,000	204,635	24,553	229,188	200,000	-	(29,188)
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
Amounts due to other Councils	5,000	4,769	198	4,967	5,000	-	33
	465,000	390,939	157,014	547,953	465,000	-	(82,953)
# Non Current Liabilities							
4200 Long Term Borrowings	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Trees 0%	Construction 10%	Furn & Fittings 8%	Street Signs 100%	Urban Improvements 10% & 100%	Office Equipment 20% & 25%	Plant & Machinery 20%	Motor Vehicles 20%	Not Yet Capitalised	Total
	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2015	11,379	2,558,757	70,772	30,381	302,332	31,560	32,071	18,386	22,460	3,078,098
Additions	-	51,000	-	3,000	281,020	6,000	-	-	-	341,020
Disposals	-	-	-	-	-	-	-	-	-	-
As at 31 December 2015	11,379	2,609,757	70,772	33,381	583,352	37,560	32,071	18,386	22,460	3,419,118
Grants/ other reimbursements/										
As at 01 January 2015	-	921,147	-	-	-	5,199	-	-	7,485	933,831
Additions	-	-	-	-	-	-	-	-	-	-
As at 31 December 2015	-	921,147	-	-	-	5,199	-	-	7,485	933,831
Accumulated Depreciation										
As at 01 January 2015	-	793,231	39,936	30,381	255,538	19,097	14,986	17,772	-	1,170,941
Charge for the year	-	87,908	2,313	3,000	16,484	2,577	3,417	123	-	115,822
Released on disposal	-	-	-	-	-	-	-	-	-	-
As at 31 December 2015	-	881,139	42,249	33,381	272,022	21,674	18,403	17,895	-	1,286,763
Budgeted NBV 31 Dec 2014	11,479	1,027,924	29,601	0	61,358	8,083	21,084	614	15,385	1,175,528
Forecasted NBV 1 Jan 2015	11,379	844,379	30,836	-	46,794	7,264	17,085	614	14,975	973,326
Budgeted NBV 31 Dec 2015	11,379	807,471	28,523	-	311,330	10,687	13,668	491	14,975	1,198,524